

**OFFICE OF THE DISTRICT MEDICAL SUPERINTENDENT
DISTRICT HOSPITAL, SERCHHIP
GOVERNMENT OF MIZORAM**

No.D.13017/1/RKS/19-DMS(S)

Dated Serchhip, the 1st October 2025.

ADVERTISEMENT

Rogi Kalyan Samiti (RKS) Serchhip District Hospital Govt. of Mizoram invites applications for the post of:-

1. Name of the Post : Nursing Officer
Essential Qualification : GNM/B.Sc. (Nursing)
Salary : Rs. 12000/month.
No. of post : 2

2. Name of the Post : Group D Staff
(Ward boy)
Essential Qualification : 8th Std. Pass.
Salary : Rs. 7500/month.
No. of post : 1

3. Name of the Post : Group D Staff
(Female Attendant)
Essential Qualification : 8th Std. Pass.
Salary : Rs. 7500/month.
No. of post : 1

4. Name of the Post : Laboratory Technician
Essential Qualification : MLT with 1 year experience/
B.Sc (MLT).
Salary : Rs. 10000/month.
No. of post : 1

Eligible candidates may submit their written application in plain paper along with their curriculum vitae to the undersigned latest on or before 7th October 2025. Date of interview will be intimated later.

Candidates will be selected through personal interview.

Engagement is for the period of 1 year which may be extended based on performance.



Documents to be submitted:

1. Educational Certificates, Computer Certificate.
2. Experience certificate if any.

No.D.13017/1/RKS/19-DMS(S)
Copy to:-

1. *Hospital Website Administrator for information and necessary Action.*
2. *Notice Board.*

Sd/-
DR. ZD LALMUANAWMA
District Medical Superintendent
District Hospital, Serchhip
Dated Serchhip, the 1st October 2025.



District Medical Superintendent
District Hospital, Serchhip

TERMS OF REFERENCE

STAFF NURSE

For

DISTRICT HOSPITAL SERCHHIP

Background

The Rogi Kalyan Samiti (RKS) aims to improve the management, quality, accessibility, and delivery of health services in the state of Mizoram at various health facilities and units. With funding from RKS, District Hospital Serchhip proposed to engage Staff Nurse for efficient execution of efficient execution of quality healthcare to the patient.

Contract duration:12 months

Objective:

1. To provide effective nursing care for maintaining best possible level of health in all aspect.
2. To improve and strengthen the function of the hospital by providing quality service to the people.

Scope of work: The staff nurse will provide routine nursing care and provide health promotion, counselling and education.

Job Responsibilities:

1. Assessing the needs and plan care as per patient needs.
2. Collaborating with the doctor and other healthcare provider in delivering the best possible healthcare to the patient.
3. Provide supportive and compassionate environment to care for patient and their families.
4. Extend support in maintaining quality standard of the hospital.

Key Skills:

Qualification(s): GNM or B.Sc. (Nursing) with valid MNC Registration.

Experience: Minimum 3 year experience in bedside nursing.

Essential:

- Valid Mizoram Nursing Council Registration.
- At least 1 year of experience in bed side nursing.
- Well versed in Kayakalp and NQAS



Skills and Competencies:

- 1) Knowledge of Mizo and English.
- 2) Effective communication skills, with demonstrated ability to talk and listen to people and build rapport with them.

Emoluments:

Consolidated Pay of Rs. 12,000/- per month.

Reporting:

The Staff Nurse will report to Medical superintendent and Nursing Superintendent of the District Hospital.

Contract Term:

The assignment is on purely contractual basis and do not infer/bestow upon his/her right to claim for regular appointment in the government. The initial contract will be for 12 months at a time and extended based on satisfactory performance.

General Information:

Engagement of the Staff Nurse will be on a full-time basis.

**TERMS OF REFERENCE
LABORATORY TECHNICIAN
For
DISTRICT HOSPITAL SERCHHIP**

Background

The Rogi Kalyan Samiti (RKS) aims to improve the management, quality, accessibility, and delivery of health services in the state of Mizoram at various health facilities and units. With funding from RKS, District Hospital Serchhip proposed to engage Laboratory Technician for efficient execution of laboratory procedures in the hospital.

Contract duration: 12 months

Objective: Ensure proper functioning of the Laboratory.

Scope of work: The Laboratory Technician will ensure daily smooth functioning of the laboratory and provide technical assistance to the other staffs.

Job Responsibilities:

1. Receiving, labelling, analysing and proper recording of samples of blood and blood components.
2. Conducting tests with recommended techniques, maintain daily logs and equipment recording.
3. Cleaning, sterilising, maintaining and calibrating laboratory equipments.
4. Properly recording tests results, keeping confidentiality and send monthly/weekly/daily report in recommended format as per requirement.
5. Providing technical support to the other staffs.

Qualification(s): Dip. MLT with at least 1 year experience or B.Sc. (MLT) from recognised institute.

Experience: Minimum 3 year experience as Lab. Technician.

Essential:

- Well versed with various laboratory tests and protocols.
- Well versed in Kayakalp and NQAS.

TERMS OF REFERENCE

Skills and Competencies:

- 1) Knowledge of Mizo and English.
- 2) Effective communication skills, with demonstrated ability to talk and listen to people and build rapport with them.

Emoluments:

Consolidated Pay of Rs.10000/- per month.

Reporting:

The Laboratory Technician will report to the District Medical Superintendent and the Medical Officer in-charge Blood Bank of the District Hospital.

Contract Term:

The assignment is on purely contractual basis and do not infer/bestow upon his/her right to claim for regular appointment in the government. The initial contract will be for 12 months at a time and extended based on satisfactory performance.

General Information:

Engagement of the Laboratory Technician will be on a full-time basis

TERMS OF REFERENCE

GROUP D Staff (Ward Boy/ Female Attendant) For DISTRICT HOSPITAL SERCHHIP

Background

The Rogi Kalyan Samiti (RKS) aims to improve the management, quality, accessibility, and delivery of health services in the state of Mizoram at various health facilities and units. With funding from RKS, District Hospital Serchhip proposed to engage Group D Staff (Ward) for efficient execution of quality healthcare to the patient.

Contract duration: 12 months

Objective: To ensure smooth functioning of the hospital.

Scope of work: The Group D Staff (Ward Boy/ Female Attendant) will ensure efficient functioning of hospital and provides clean working environment in the hospital.

Job Responsibilities:

1. Daily cleaning of different wards.
2. Assist the hospital staffs in providing healthcare.
3. Any other work as directed by the DMS/NS/MO.

Key Skills:

Qualification(s): Passed Class 8.

Experience: Minimum 3 year experience as Group D Staff in hospital setting..

Essential:

- Well versed in Kayakalp and NQAS.
- At least 3 year of experience in hospital setting.

Skills and Competencies:

- 1) Knowledge of Mizo and English.
- 2) Effective communication skills, with demonstrated ability to talk and listen to people and build rapport with them.

TERMS OF REFERENCE

Emoluments:

Consolidated Pay of Rs.7500/- per month.

Reporting:

The Group D Staff (Ward Boy/ Female Attendant) will report to the District Medical Superintendent and the Nursing Superintendent of the District Hospital.

Contract Term:

The assignment is on purely contractual basis and do not infer/bestow upon his/her right to claim for regular appointment in the government. The initial contract will be for 12 months at a time and extended based on satisfactory performance.

General Information:

Engagement of the Group D Staff (Ward Boy/ Female Attendant) will be on a full-time basis.

**APPLICATION FORM
FOR
Nursing Officer
DISTRICT HOSPITAL, SERCHHIP**

Attach
Passport size
Photo here

1. Name of the applicant(in Block Letter): _____
2. Father's Name : _____
3. Date of Birth : _____
4. Address : _____
5. Educational Qualification : _____
6. Experience : _____

Signature : _____

Date of Application : _____

Attach copy of Documents -

1. Educational Certificate
2. DCA Certificate
3. Experience Certificate

**APPLICATION FORM
FOR
Laboratory Technician
DISTRICT HOSPITAL, SERCHHIP**

Attach
Passport size
Photo here

1. Name of the applicant(in Block Letter): _____
2. Father's Name : _____
3. Date of Birth : _____
4. Address : _____
5. Educational Qualification : _____
6. Experience : _____

Signature : _____

Date of Application : _____

Attach copy of Documents -

1. Educational Certificate
2. DCA Certificate
3. Experience Certificate

**APPLICATION FORM
FOR
Group D (Ward Boy)
DISTRICT HOSPITAL, SERCHHIP**

Attach
Passport size
Photo here

1. Name of the applicant(in Block Letter): _____
2. Father's Name : _____
3. Date of Birth : _____
4. Address : _____
5. Educational Qualification : _____
6. Experience : _____

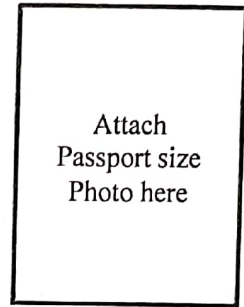
Signature : _____

Date of Application : _____

Attach copy of Documents -

1. Educational Certificate
2. DCA Certificate
3. Experience Certificate

**APPLICATION FORM
FOR
Group D (Female Attendant)
DISTRICT HOSPITAL, SERCHHIP**



1. Name of the applicant(in Block Letter): _____
2. Father's Name : _____
3. Date of Birth : _____
4. Address : _____
5. Educational Qualification : _____
6. Experience : _____

Signature : _____

Date of Application : _____

Attach copy of Documents -

1. Educational Certificate
2. DCA Certificate
3. Experience Certificate